

**MINUTES OF THE GENERAL MEETING
OF THE BIGFORK COUNTY
WATER AND SEWER DISTRICT**

The general meeting of the Bigfork County Water and Sewer District was held on May 9, 2017 at the District office. President, Tom Cahill, presided.

ATTENDEES:

Directors: Gene Helberg, Seth Price, Tom Cahill, Duke Phelps, Bob Keenan
District Employees: Julie Spencer, Mimi Wildeman
Engineering: Jeff Cicon P.E. from Morrison Maierle
Other Attendees: Bill Meyers and nephew

READ AND APPROVE MINUTES:

President Cahill opened the meeting at 7:00 p.m. The minutes of the April Board Meeting were reviewed for approval. Cahill called for discussion. Hearing none, a vote was called. Helberg made a motion to approve, Price seconded and it was unanimously

RESOLVED, That the Minutes for the April 2017 Board Meeting be approved as submitted.

AGENDA - ADDITIONS OR CHANGES

No changes were made to the agenda

CONSENT AGENDA

President Cahill called for discussion or questions about the consent agenda. Spencer gave a brief update on forth coming issues that would be discussed in New Business. Hearing no more discussion Cahill called for a motion to approve. Keenan moved, Helberg seconded and it was unanimously

RESOLVED, That the items on the Consent Agenda be approved.

PUBLIC COMMENT

President Cahill called for Public Comment Bill Myers was present to discuss the Bigfork County Dock/ Bay Lift Station; President Cahill stated that he felt that the Board should seek Legal Advise and there should be no other discussion until that time. It was agreed upon by all Board Members that this would be the direction on this matter.

OLD BUSINESS

Engineering update, Jeff Cicon

Water Tank & Transmission Line and Access Easement –No update.

- *Water Tank & Transmission Line-* Cicon stated that the Montana Legislature adjourned without passing an infrastructure bill and therefore it does not appear that there will be any funding for this project outside of the SRF loan program.
- *Standpipe Supply Line and Lakeview Care Center main (Task Order 28) – No update.*

- *Ramsfield Water Rights Wells 3 & 4 (Task Order 24)* – Cicon and Spencer met with the DNRC on April 26, 2017. The DNRC has performed a preliminary review of the well test report and determined there is sufficient documentation to approve the variance. Morrison- Maierle will prepare a variance request and receive approval prior to submitting the application.
- *Sludge Farm Irrigation System (Task Order 30)* –Notice to proceed was given effective Monday, May 8, 2017. There are 35 calendar days to substantial completion and 50 calendar days to final completion. Morrison- Maierle has part-time inspection on the project.
- *North & South Eagle Bend Lift Stations (Task Order 25)* – Diamond Construction has installed the new packaged lift stations including pumps, valves and controls. The lift stations are not yet integrated into the District’s SCADA system, but a temporary alarm was required on April 24, 2017. Morrison Maierle have begun tracking Liquidated Damages and Unscheduled Employment of Engineer and recommend withholding both from future payment applications. Diamond has submitted Payment Application #3 for \$115,246.82, which has the damages withheld. Keenan made a motion to approve the billing Phelps seconded passed unanimously.

RESOLVED, That the items for Payment Application #3 be approved.

- *Flathead Lake Brewery Pretreatment System* –Julie Spencer updated the board that we are waiting on the test results to start the permit process. Spencer told the Board that there will be a meeting on Friday May 12, 2017 at 10:00am here at the District office.

NEW BUSINESS

Paul Holland- Blenn Street Services- Julie Spencer informed the Board on the request for service by Paul Holland, the Board directed Morrison- Maierle to look at the cost and report back to the board.

Compliance Inspection – Safety- Julie Spencer informed the Board on our recent inspection from the State. We will be receiving a report within 10 days on what items need to be corrected. The board decided to add Safety to the Employment Committee.

Fire Hall Lane- Julie Spencer advised the Board on the placement of the main and all the easements that are in place in the alley section 7 lots 2-8 in downtown Bigfork.

Flathead County Sewer Transfer Agreement- Julie Spencer informed the Board in regards to the Flathead County Assessor Audit there will be three property updates.

COMMITTEE REPORTS

Annexation, Main Extensions & Construction *Helberg & Cahill*
Eagle Bend Lift Station – Discussed during Engineer’s Report

District Investments *Price & Phelps*

Will be discussed during Special Budget Meeting Will be held on May 10th, 2017

Employee Insurance Compensation & Certification *Helberg & Keenan*
Certification Tests – Lopez and Hand - approved compensation pay retroactive to April 1,2017.

Pretreatment Regulations *Cahill & Price*
Flathead Lake Brewery Meeting scheduled for May 12, 2017

Budget & Rate Structure *Helberg & Phelps*
Will be discussed during Special Budget Meeting Will be held on May 10th, 2017

Rules & Regulations *Cahill & Price*
Still in progress

Farmland.....*Helberg, Cahill & Loudermilk*
Grain Storage, Irrigation, Blowers – The seeding is complete. Grain Storage Silo will be installed as soon as it is delivered and the pad is installed.

COMMUNICATIONS:

President Cahill stated there will be a Meeting on May 10th 2017 this will be a Budget Meeting.

ADJOURNMENT

Cahill called for a motion to adjourn. Keenan moved, Helberg seconded and it was unanimously

RESOLVED that the public meeting be adjourned at 8:45 p.m.

Secretary, Mimi Wildeman

Meeting presided by:

President Tom Cahill